



VISION ENGINEERING SOLUTIONS

POSITION: LOGISTICS TECHNICIAN II

THE COMPANY

Vision Engineering Solutions, LLC serves the defense and aerospace industries with products and engineering services related to electro-optical (EO) tracking systems, and to the transmission and collection of optical data and imagery. We design, integrate, refurbish, and operate EO systems for a broad spectrum of applications, including free space optical communication, space launch support, space domain awareness, and DoD RDT&E programs. Vision Engineering Solutions, LLC is a Service-Disabled Veteran Owned Small Business established in 2011, and located in Merritt Island, Florida, just south of Kennedy Space Center. Our current and previous customers include Army PEO STRI, Army SMDC, NSWC Dahlgren, NIWC Pacific, Air Force SMC, AFRL, Lockheed Martin, and University of Central Florida. Vision provides competitive benefits through its relationship with ADP, the professional employment organization. Learn more about us at <https://vision.engineering>

Job Type: Full Time

Job Location: Merritt Island, Florida

RESPONSIBILITIES

- Conduct purchasing activities, including researching prices and vendors, processing supply requisitions, submitting orders to vendors on time, updating the Bill of Materials (BOM), and working with accounting personnel to process bills

- Perform the physical and administrative functions pertaining to shipping, handling, receiving, storing, counting, packaging, and distributing equipment and materials
- Inspect and verify incoming materials against invoices or other documents; record shortages and reject damaged materials; enter received items into the inventory management system
- Pull materials from the bench stock and deliver to engineers and/or engineering technicians
- Identify, prepare, wrap, and pack products in appropriate containers, and correctly label containers for shipment
- Identify and use the best shipping method for the situation, i.e., FedEx, UPS, and USPS
- Organize and maintain supply storage
- Perform other warehouse and shipping duties as needed
- Assist in monthly inventory process
- Perform pickup and delivery of equipment and materials with the company vehicle
- Operate a forklift, hand truck, or other equipment to load, unload, transport, and store goods

REQUIRED EDUCATION, CREDENTIALS, SKILLS, ETC.

- **U.S. Citizen with Active DoD Secret Clearance**
- 2 years of relevant experience
- High school diploma or equivalent
- Valid Florida Driver's License, and record of safe driving
- Current forklift certification
- Proficiency in reading, writing, speaking, and understanding the English language
- Proficiency in Microsoft Word, Excel and Outlook
- Proficiency in adding, subtracting, multiplying, and dividing whole numbers and fractions
- Ability to multitask
- Ability to work successfully without close supervision
- Ability to integrate successfully into a team

Pay: \$19 per hour for minimum requirements; higher based on skills and experience

BENEFITS

- Paid vacation and holidays
- Healthcare, vision, dental benefits
- 401k

WORK SCHEDULE

- Alternating 4- and 5-day work weeks
 - 4-day week: Monday-Thursday, 10-hour shifts
 - 5-day week: Monday – Friday, 8-hour shifts

PHYSICAL REQUIREMENTS

- While performing the duties of this job, the employee is regularly required to sit, hear, talk, use hands to finger, handle, or feel
- Frequently required to reach with hands and arms, stand, walk, climb, balance, stoop, kneel, crouch and smell
- Regularly required to lift and move up to 30 pounds; frequently required to lift and move up to 40 pounds; occasionally required to lift and move up to 50 pounds
- This job's specific vision requirements include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus

Remote Work: No

VISION ENGINEERING SOLUTIONS, LLC IS AN EQUAL OPPORTUNITY EMPLOYER.